## **Sunnyside Manor**

## **Outbreak Communication Plan Policy**

## Policy:

It is the Policy of Sunnyside Manor to inform the residents, their representatives and families of the residents by 5 p.m. the next calendar day following the subsequent occurrence of either: (1) each time a single confirmed infection of COVID-19 is identified, or (2) whenever 3 or more residents or staff with new-onset of respiratory symptoms occur within 72 hours of each other.

The "effective communication method" used to communicate this information is Sunnyside Manor's Group E-mail Distribution. A separate list with a notification preference will be kept for anyone that does not have an e-mail address. This strategy for virtual communications in the case of visitation restrictions will be updated at a minimum weekly by Sunnyside Manor Administration.